

The Chapter of York is the employing body of York Minster. All applicants are expected to have or be able to develop an understanding of the Church of England, and to work comfortably and in sympathy with the worship and mission of the cathedral and be willing to engage in all aspects of the cathedral's life.

Position applied for:

Closing Date for Returned Chapter Application Forms:

1 Personal Details

Surname/Family name

Forenames

Known as/preferred name (if applicable)

Home address

Postcode

Contact telephone No:

E-mail

Please confirm that you can demonstrate your right to work in the UK

If an external applicant, are you related to or do you have any substantial connection to anyone working for Chapter (York Minster)? (this question is included to avoid bias in the recruitment procedure)

Please tell us how you heard about this vacancy (e.g. Minster website, word of mouth, Indeed, other publication [please specify], Job Centre Plus etc)

2 Education & Training

Education (starting with most recent)

Name of establishment	Qualification (incl. Subject)	Grade	Date

Membership of Professional Bodies	Date obtained/grade

Details of other relevant Professional or Occupational Training	Date obtained

(Please continue on a separate sheet if necessary)

3 Work Experience

Current Post

Dates of Employment

Current Salary

Name and Address of Employer

Postcode

Job Title and brief details of responsibilities

Reason for seeking new employment

Notice period required

Previous posts starting with the most recent first. Please also account for any gaps in work history.

Dates		Name & location of employer	Details of position held	Reasons for leaving
From	To			

(Please continue on a separate sheet if necessary)

4 Further information

Please explain how you meet each essential and desirable criteria on the person specification

(Please continue on a separate sheet if necessary)

5 Referees

Please give details of two referees, one of whom should be your present or most recent employer

Name	Name
Position	Position
Address	Address
E-mail	E-mail
Telephone	Telephone
May we approach them now? Yes/No	May we approach them now? Yes/No

7 Declaration

Please read the declaration carefully before signing and dating the form. **On electronic applications, typing the name will be equivalent to signature.**

I declare that the information I have given is true to the best of my knowledge and understand that I will be liable for rejection/dismissal if any information is subsequently found to be deliberately misleading.

I agree that Chapter may process my application in accordance with the Data Protection Act 2018 and GDPR protocols.

Signature

Date

Please ensure you have completed all sections and return this form to jobs@yorkminster.org along with the confidential declaration and diversity monitoring form.

Please attach your application to an email rather than send as images as our system cannot 'read' applications sent as images. Thank you